

# REQUEST FOR PROPOSAL



Centre for Sport  
& Human Rights

## DEVELOPMENT OF A WHITE PAPER ON LABOUR RIGHTS AND CHILDREN AS ATHLETES

### Overview

The Centre for Sport and Human Rights is committed to addressing and preventing violations of the rights of children in sport. Amongst its activities to achieve this is to facilitate and conduct research that will advance thought leadership on child rights in the context of sport.

This project aims to bring together a wide range of stakeholders and experts to analyse the applicability of international standards of child labour to children engaged in sport, either as elite athletes or those training with aspirations of becoming elite athletes.

This project will build on a Concept Note on the content and process for development of a White Paper on Child Labour in Sport that was prepared by the Centre in the summer of 2021. The Concept Note reflects consultations that were held with various external experts as well as the input of members of the Centre's team.

### Background

The Centre was established in 2018 and its mission is to advance a world of sport that fully respects and promotes human rights by generating awareness, building capacity and creating lasting value through the responsible delivery of day-to-day sport and sporting events around the world.

The Centre is a UK registered charity (Company Number 11422595, Charity Number 1187647) controlled by a Swiss association whose Members and permanent Observers include the intergovernmental standard bearers for human rights – the International Labour Organization (ILO) and the Office of the UN Commissioner for Human Rights (OHCHR).

Through the Association and its Advisory Council, the Centre brings together an unprecedented coalition of governments, intergovernmental organisations, sports bodies, civil society organisations, sponsors and broadcasters. Together we are working to achieve our mission through delivery of our strategy [Convergence 2025](#).

The Centre's work is rooted in normative international human rights standards. The values that guide how we serve and support our community and affected groups and work with our partners are to be trustworthy, legitimate, innovative, collaborative and enabling.



## Proposed Scope of Work

- Finalise ToR for a Project Steering Group.
- Organise and support the process to obtain input, both individually and collectively, from members of the Project Steering Group.
- Finalise literature review and data collection methodology building on work already completed.
- Liaise and support the Centre's Communications team on the development and management of a shared drive space to support the process and house information and documentation collected.
- Organise and conduct a minimum of 20 consultations with an appropriate range of stakeholders including sport governing bodies, international federations, academics, and child rights/labour experts.
  - Each consultation should be conducted online for a period between 1 and 1.5 hours.
  - A bespoke discussion paper should be developed to guide each consultation.
  - Notes from each session to be transcribed and shared with participants of each session.
- Organise a process to obtain input of a child athletes from at least ten different sports including compliance with child safeguarding guidelines.
- Analyse and synthesise data from consultation process
- Coordinate the organisation of one podcast to take forward debate on topic.
- Support the Project Supervisor in participation in regional consultations that the ILO is organising in anticipation of 2022 Global Conference on Child Labour.
- Support negotiations with key states to make input to and support presentation at Global Conference.
- Regularly brief and discuss progress with Project Supervisor/Head of Child Rights and as required with Senior Officer – Child Labour, ILO.
- Based on the outcome of consultations, input of child athletes and literature review, prepare White Paper (2 drafts and one final version taking into account input from Project Supervisor, Head of Child Rights, the Centre team and Project Steering Committee).
- Support the preparation of communications regarding the key messages of the White Paper.
- Support development of a workplan to take forward the recommendations of the White Paper.

The work is scoped to take up to 80 days over 5 months.

## Proposal Requirements

- Overview of you/your company/your services, including experience and expertise in child labour and child rights.
- Project proposal describing how you will meet our objectives.
- References and examples of previous work.
- Project timeline and total time required.
- Fees and costs.
- Requirements / expectations from your side.

Proposing parties are encouraged to read the Centre's [Code of Conduct](#) and [Policy Handbook](#) with particular reference to the Policy on Working with Children and Vulnerable Adults and the Ethical Procurement Policy.

## Timeline

- RFP advertised: by Friday 22 October 2021.
- Enquiries or questions: by Friday 29 October 2021.
- Deadline for submission: 23.59 CET Friday 5 November 2021.
- Interviews and appointment: week commencing Monday 8 November 2021.
- Start date: Monday 15 November 2021.

## Contact

Please send enquiries and your final response to James Brown, Operations & Governance Manager, [james.brown@sporhumanrights.org](mailto:james.brown@sporhumanrights.org).

